



Shropshire Council
Legal and Democratic Services
Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Date: Wednesday, 3 June 2015
My Ref:
Your Ref:

Committee:
Enterprise and Growth Scrutiny Committee

Date: Thursday, 11 June 2015
Time: 10.00 am
Venue: Ludlow Room, Shirehall, Abbey Foregate, Shrewsbury, Shropshire,
SY2 6ND

You are requested to attend the above meeting.
The Agenda is attached

Claire Porter
Corporate Head of Legal and Democratic Services (Monitoring Officer)

Members of Enterprise and Growth Scrutiny Committee

Steve Davenport (Chairman)	Pauline Dee
Dean Carroll (Vice Chairman)	John Hurst-Knight
Andrew Bannerman	Jean Jones
Nicholas Bardsley	William Parr
Charlotte Barnes	

Your Committee Officer is:

Julie Fildes Scrutiny Committee Officer
Tel: 01743 252893
Email: Julie.fildes@shropshire.gov.uk

AGENDA

1 Apologies for Absence and Substitutes

To receive apologies for absence and any substitutes that may be notified.

2 Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

3 Minutes (Pages 1 - 8)

To consider the minutes of the Enterprise and Growth Committees held on 2nd April 2015 and 14th May 2015.

4 Public Question Time

To receive any questions, statements and petitions of which members of the public have given notice. Deadline for notification is 5.00pm on Monday 8th June 2015.

5 Member Question Time

To receive any questions, statements and petitions of which Members of the Council have given notice. Deadline for notification is 5.00pm on Monday 8th June 2015.

6 University Centre Shrewsbury - Student Accommodation Strategy (Pages 9 - 12)

To consider the appended report on University Centre Shrewsbury – Student Accommodation Strategy and the establishment of a related Task and Finish Group.

7 Future Work Programme for the Enterprise and Growth Scrutiny Committee (Pages 13 - 26)

To consider the draft future work programme – to follow.

8 Dates for Future Meetings

Thursday 2nd July 2015.

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Enterprise and
Growth Scrutiny
Committee

11th June 2015

10.00 am

Item
3

Public

**MINUTES OF THE ENTERPRISE AND GROWTH SCRUTINY COMMITTEE MEETING
HELD ON 2 APRIL 2015
10.00 - 11.45 AM**

Responsible Officer: Julie Fildes
Email: Julie.fildes@shropshire.gov.uk Tel: 01743 252893

Present

Councillor Steve Davenport (Chairman)
Councillors Pauline Dee (Vice Chairman), Andrew Bannerman, Charlotte Barnes,
Dean Carroll, John Hurst-Knight and Jean Jones

61 Apologies for Absence and Substitutes

Apologies were received from Councillor Nicholas Bardsley.

62 Disclosable Pecuniary Interests

There were none disclosed.

63 Minutes

RESOLVED:

That the minutes of the meeting held on 29th January 2015 be approved as a correct record and signed by the Chairman.

64 Public Question Time

There were no Public Questions.

65 Member Question Time

There were no questions from Members.

66 Business Rates

The Head of Finance, Governance and Assurance tabled a briefing paper for Members on business rates [copy attached to the signed minutes]. He explained that in 2013 the funding mechanism for Local Government had changed, with 50% of business rates being retained locally, of which 1% went to the Fire Authority. Prior to 2013, 100% of business rates collected had been paid to Central Government.

The Financial Advice Manager explained that the level of business rates payable by a company was based on the rentable value of the property they occupied, multiplied by a multiplier based on the size of the business. Larger businesses were subject to a higher multiplier. The Valuation Office was responsible for establishing the rentable value of the property. It was the practice that business rates increased each year by the rate of the Retail Price Index (RPI), although for 2014/15 this had been capped by the Government at 2%. This capping had led to a lower level of funds than expected being collected. However, a separate Top-up Grant had been received from Central Government to address this shortfall.

Members noted that Central Government was reducing the level of the Revenue Support Grant paid to Local Authorities, and at its current rate of reduction it was expected that it would cease to be paid by 2020. Should the Revenue Support Grant be abolished, the income from business rates would form 25% of the Council's income.

In answer to a Member's query, the Head of Finance Governance and Assurance explained that there were a series of mandatory and discretionary reliefs which reduced the level of business rates payable by companies. The mandatory reliefs were set by Central Government Policy and the discretionary local reliefs were set by the Council. In answer to a Member's question the Head of Finance Governance and Assurance explained that mandatory reliefs were part funded by the Government but discretionary reliefs had to be fully funded by the Council and the Council remained liable to pay the Government's percentage to the Treasury. He confirmed that all discretionary Local reliefs would be detailed in the Business Rates Policy, but there were none currently agreed.

The Financial Advice Manager confirmed that businesses with a value of less than £12,000 were not subject to business rates. Those with a value of between £12,000 and £18,000 did not pay the full amount, the amount paid was on a sliding scale according to value. Full business rates were only paid by businesses with a value in excess £18,000.

Members noted that the Council did not have the authority to set its own business rates, the Valuation Office provided the property valuations and the multiplier was set by Central Government. The only way in which the Council could increase its income from business rates was to encourage the establishment of larger businesses in the County. The Head of Finance Governance and Assurance referred Members to the Council's Economic Development Strategy.

In response to a Member's query, the Financial Advice Manager confirmed that in buildings where there were multiple units rented by different companies the company

occupying the unit was responsible for the payment of the business rates and the owner of the property could apply for relief on any empty units.

A Member asked whether allowance was made by Central Government for Shropshire as a rural county which did not have the same opportunities for the generation of a business rates income stream as urban areas. The Head of Finance, Governance and Assurance explained that authorities with a disproportionately high income from business rates were subject to a Levy on the excess income, whereas counties with a low level of income received a Top-up payment. He continued that in some circumstances this may be considered as a disincentive in attracting businesses to the County.

The Head of Finance, Governance and Assurance confirmed that the Revenue Support Grant was a funding resource and was used for the provision of all Council Services. He continued that there was no specific link between the payment of business rates and the services a business received from the Council.

67 Economic Growth Redesign Task and Finish Group Report

The Economic Growth Redesign Manager introduced the Economic Growth Redesign Task and Finish Group Report and together with Councillor Dean Carroll, who was the Chair of the Group, outlined the format and contents of the report.

Councillor Carroll explained that it had been intended to complete the work of the Task and Finish Group by the end of January but the Group had felt that this timescale should be extended so as not to compromise the quality of the work being produced. He continued that the Group had identified further work to be done which was detailed at the end of the report, but this had been outside the scope and timescale of his Task and Finish Group.

A Member commented that the redesign work was on-going and asked if the Scrutiny Committee would continue to receive updates. The Economic Growth Redesign Manager confirmed that they would.

Referring to recommendation 6.2, a Member asked whether acknowledging that Shropshire Council had responsibility for promoting the County as a business location would impact on the planning process. The Economic Growth Redesign Manager explained that the planning process was a statutory one and operated within defined procedures which included public consultation about the nature of development and this could not be overridden. She continued that the Redesign work had identified the need to simplify the process for businesses through the establishment of relationship managers who would act as a single point of contact to guide businesses through the different processes involved in relocation or development. She continued that improved relationships with businesses and encouraging them to become involved in local place shaping work would lead to improved intelligence about future investments or withdrawals and better inform the planning process.

With reference to recommendation 6.3, the Economic Growth Redesign Manager confirmed that this referred to all parties with an interest in promoting economic growth in the county, such as land agents.

Councillor Carroll recommended that Members view the Invest in Suffolk Website referred to in Recommendation 6.4 that had been recognised as an excellent investment website. He continued that the Invest in Shropshire website should be of an equivalent commercial standard to sell the strengths of the County and promote investment.

The Economic Growth Redesign Manager explained that the final three recommendations in the report were interlinked and were about the property assets under the control of the Local Authority and how these should be managed to attain their maximum potential and promote the aims of the Council. She confirmed that an asset review would be undertaken as part of the process. Member discussed the importance of having a clear strategy for asset management and the role of the Council. It was recognised that there was still substantial further work to be undertaken on these issues.

The Portfolio Holder for Business Growth, ip&e, Culture and Commissioning [North] thanked the Task and Finish Group Members for the report they had produced and the quality of the work that had been undertaken. In response to a Member's question he explained that many of the recommendations that had come from the redesign work were in the process of being implemented and there would be further implementation within the next six weeks.

The Portfolio Holder continued that the Marches LEP intended to establish business hubs in Shrewsbury, Telford and Hereford to act as a self-service point for businesses in the Marches, providing information on available support and grants.

RESOLVED:

That the Economic Growth Redesign Task and Finish Report be accepted and formally presented to the Portfolio Holder for consideration.

68 Future Work Programme for the Enterprise and Growth Scrutiny Committee

Members expressed an interest in learning more about the work of the LEP and it was suggested that the LEP Officer be invited to a future meeting of the Scrutiny Committee to answer Members questions.

A Member suggested that further time should be taken to look at the way Tourism was promoted within the County.

RESOLVED:

That the future work programme be noted.

69 Dates for Future Meetings

RESOLVED:

That the Committee next meets at 10am on Thursday 2nd July 2015.

Signed (Chairman)

Date:

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Enterprise and
Growth Scrutiny
Committee

11th June 2015

11.00 am

Item

3

Public

MINUTES OF THE ENTERPRISE AND GROWTH SCRUTINY COMMITTEE MEETING HELD ON 14 MAY 2015

Responsible Officer: Julie Fildes

Email: Julie.fildes@shropshire.gov.uk Tel: 01743 252893

Present

Councillor Steve Davenport (Chairman)

Councillors Pauline Dee, Andrew Bannerman, Nicholas Bardsley, Charlotte Barnes,
Dean Carroll (Vice Chairman), John Hurst-Knight, Jean Jones and William Parr

1 Election of Chairman

RESOLVED:

That Councillor S Davenport be elected Chairman for the ensuing municipal year.

2 Apologies

There were no apologies for absence.

3 Appointment of Vice-Chairman

RESOLVED:

That Councillor D Carroll be appointed Vice-Chairman for the ensuing municipal year.

4 Date of Next Meeting

RESOLVED:

That the next meeting of the Enterprise and Growth Scrutiny Committee would be held at 10:00am on Thursday 2nd July 2015.

Signed (Chairman)

Date:



<u>Committee and Date</u>
Cabinet 11 th February 2015 12.30 pm
Enterprise & Growth Scrutiny Committee 11 th June 2015

<u>Item</u>
6
<u>Public</u>

University Centre Shrewsbury – Student Accommodation Strategy

Responsible Officer Clive Wright

e-mail: clive.wright@shropshire.gov.uk

Tel: (01743) 252702

1. Summary

- 1.1 This report sets out the requirements and process for the development of a comprehensive approach to providing student accommodation in order to fully consider the demand for student residential space for the University Centre Shrewsbury (UCS) in the short, medium and long term. The creation of the strategy will involve consultation with the local community and private sector accommodation providers.

2. Recommendation

- 2.1 That Cabinet delegates authority to the Head of Economic Growth and Prosperity in consultation with the Portfolio Holder for Planning, Housing and Commissioning to further develop a comprehensive Student Accommodation Strategy together with the required policies (including appropriate consultation requirements), with the Final Draft Accommodation Strategy to be presented to a future Cabinet prior to formal adoption by full Council, and resulting policies forming part of the Strategy being approved in accordance with the appropriate approval processes for such policies.

REPORT

3. Risk Assessment and Opportunities Appraisal

- 3.1 The primary risk of not making an early assessment of the likely demand for student accommodation in Shrewsbury, and the formulation of subsequent policies for management, would be the development of an unaccredited accommodation market that would not be beneficial to either residents or students.
- 3.2 An assessment of demand will allow for the formulation of policies relating to private rental accommodation alongside, accreditations of accommodation to protect both landlords and student residents. This will also include a thorough investigation of the planning powers available to the authority to manage future growth.
- 3.3 Once the Draft strategy is completed it will be subject to consultation and a detailed Equalities Impact Needs Assessment will be prepared to address any issues identified in the consultation process, prior to the Strategy being adopted.

- 3.4 A risk register has been produced for the UCS project highlighting overarching, legal, finance, property, curriculum and procurement risks. The risk register is reviewed regularly and updated by the Project Team. In addition a UCS Programme Manager has recently been appointed who will coordinate activities including maintenance of the risk register.

4. Financial Implications

- 4.1 The financial implications for direct delivery of student accommodation by the Council were considered by Council on 18 December 2014 in an exempt report.
- 4.2 A project budget of up to £1 million was agreed with authority delegated to the Chief Executive to approve spend against this budget, in consultation with the Leader of the Council by Council at its meeting of 17 July 2014.
- 4.3 Spend may be required in relation to consultation events, producing documentation and specialist advice where appropriate.

5. Background

- 5.1 This report builds on previous reports to Council on 17 July 2014, 25 September 2014 and 18 December 2014 (Exempt item) and seeks to address the particular need for a Student Accommodation Strategy to assess the impact of student presence on the local community. The availability of a sufficient quantity and quality of student accommodation will contribute to the success of the UCS and its associated economic benefits. The Council's intention is to have a strategy to deal with the future development of student accommodation to ensure the sympathetic introduction of the new university into Shrewsbury.

6.1 The Role of Shropshire Council

- 6.2 The Council has a number of roles in terms of ensuring the right amount of accommodation of the right quality is provided. It will do this in partnership with the University of Chester to ensure UCS is a success. This approach will build on the longstanding experience of the University of Chester and will also look towards best practice from elsewhere.
- 6.3 Shropshire Council has formally agreed that it will provide direct delivery of student accommodation to kick-start the provision of accommodation needs, which at the early stages of this project, are not met by the private sector. The Council will also fit out and operate student living accommodation or otherwise secure such living accommodation by tendering for services on the open market.
- 6.4 With this in mind the Council is in the process of seeking planning permission for student accommodation at Mardol House. This will provide accommodation for the first cohort of undergraduates at the first intake in 2015. Therefore, the Council will be able to provide guaranteed accommodation to all first year students.
- 6.5 In addition, the Council is currently inviting expressions of interest in developing up to 800 further new build accommodation units, over the next 3 years, through an EU Tender process in order to assess the appetite of private sector developers.

6.6 It is anticipated that the longer term provision may be delivered by the private sector. If this is to occur then the Council has a role in terms of its regulatory functions through the control of Houses in Multiple Occupation (HMOs) legislation for instance. This will require the Council to have evidence based policies.

7. Housing in Multiple Occupation (HMOs)

7.1 HMOs are a vital part of Shrewsbury's housing stock and provide an important source of affordable accommodation. Under existing planning legislation (Permitted Development), permission is not required to convert a dwelling house into a HMO for six residents or fewer. Larger HMOs, occupied by more than six individuals require planning permission whether this be purpose built or the change of use of an existing property. However, local authorities can issue an Article 4 Direction to remove Permitted Development rights within defined areas in exceptional circumstances where evidence suggests that the exercise of permitted development rights would harm local amenity or the proper planning of the area.

7.2 The Council is aware of concerns, particularly from local residents, that there will be high concentrations of HMO's in particular areas and that this in turn could lead to an increase in associated issues. The Council is mindful of these concerns and is keen to take a range of considered measures to manage the process of a growing student population, their housing needs and the local communities.

7.3 This particular area of student accommodation and likely impact on the locality can be considered through additional policy clarification. This is in the form of supplementary planning advice, and specifically contained within the Type and Affordability of Housing Supplementary Planning Document (SPD). This SPD supplements the Shropshire Core Strategy (adopted 24th Feb 2011). An SPD provides more detailed guidance for the Development Management process on delivering the Councils policies. At present there is no direct reference nor guidance within SPD in relation to HMO's.

7.4 Therefore the SPD will be reviewed and guidance introduced on dealing with applications for HMO's. The review will begin in February 2015 and will incorporate other revisions subject to the Local Plan public inquiry. It is anticipated a revised SPD will be available to go for formal consultation by July 2015. The Council will also consider whether an Article 4 direction could be implemented if appropriate as it reviews its SPD. This revised SPD will form the policy element of the Student Accommodation Strategy regarding HMOs.

7.5 The Council, in terms of its regulatory functions, also has a role in the licensing and registration of HMO's and ensuring required standards in the private rented sector are maintained. Again, how these are addressed will be considered in formulating policies and appropriate consultation. Landlords will be encouraged to develop living space in a controlled way in line with appropriate regulations.

7.6 UCS will work with Shropshire Council to also develop a Student Accommodation Quality Accreditation Mark relating to the management and condition of student accommodation. The scheme would be voluntary and would provide recognition that a property meets all the requirements for student accommodation and relevant legislation. The benefits of such a scheme would allow landlords to advertise their

properties through USC Accommodation Office and would help students to make informed choices about the quality of accommodation available. Landlords, including the Shropshire Branch of National Landlords Association, and other stakeholders would be consulted on the details of the scheme.

7.7 The management of the student population will also be considered and policy documentation developed accordingly. This will include Strategies for the Management of Student Halls, and a Shrewsbury Student Landlord Accreditation Scheme. These will all become clear through the development of the Student Accommodation Strategy.

8. Conclusions

8.1 A Student Accommodation Strategy is required in order to consider all elements of the provision of student accommodation and its likely impact on the town. Therefore, there is a need to progress the development of appropriate interventions and policies and the necessary consultation undertaken.

8.2 The Student Accommodation Strategy will provide the Council's overarching approach on this issue and will inform the development of, and consolidate, a range of policies. Such individual policies may be subject to consultation and separate approval processes in line with the Council's Constitution, including by Cabinet or Portfolio Holders as appropriate. The Strategy will provide a single document which includes all the proposed interventions or policies in a comprehensive manner.

<p>List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)</p> <p>N/A</p>
<p>Cabinet Member (Portfolio Holder) Councillor Malcolm Price, Portfolio Holder for Planning, Housing and Commissioning. Councillor Keith Barrow, Leader.</p>
<p>Local Member All Shrewsbury Members.</p>
<p>Conflicts of interest declared by members</p>
<p>Appendices</p> <p>N/A</p>

THE CABINET FORWARD PLAN

This Notice, known as the Cabinet Forward Plan, sets out the Decisions, including Key Decisions, which are likely to be taken during the period covered by the Plan by either Cabinet as a whole or by individual members of the Executive. The Plan is updated each month and regularly amended and at least 28 clear days before a key decision is to be taken and is available from Council Offices, libraries and on the Council's Internet site (www.shropshire.gov.uk). This edition supersedes all previous editions.

Further Information

Cabinet is comprised of the following members: Mr K Barrow (Leader); Mrs A Hartley (Deputy Leader); Mr T Barker; Mrs K Calder; Mr L Chapman; Mr S Charmley; Mr S Jones; Mr M Owen; Mr M Price; and Mrs C Wild. To view more details, please click on the following link: <http://shropshire.gov.uk/committee-services/mgCommitteeDetails.aspx?ID=130>

A Key Decision is one which is likely to result in income, expenditure or savings of £500,000 or greater, or to have a significant effect, on, two or more Electoral Divisions. In two member divisions i.e. Oswestry and Market Drayton, these are to be treated for the purpose of a key decision as two divisions.

Members of the public are welcome to attend full Cabinet meetings and ask a question and/or make a statement in accordance with the Council's Procedure Rules. If you would like further details please email penny.chamberlain@shropshire.gov.uk or telephone 01743 252729.

Members of the public are also welcome to submit a request to address or to ask a question of the Member making the Portfolio Holder decision. Any request should be submitted in writing to the Chief Executive at the address below by no later than 2 clear working days before the proposed Member Session. This is to ensure that the individual member has sufficient time to decide whether or not to hear such persons and if so the arrangements to be made. If you would like further details please telephone 01743 252729 or email penny.chamberlain@shropshire.gov.uk.

All Executive including individual member decisions (except in extreme urgency) are subject to call-in and Scrutiny.

Documents submitted for decision will be a formal report, which if public, will be available on this website at least 5 clear working days before the date the decision can be made. If you would like to request such a document, please email penny.chamberlain@shropshire.gov.uk or telephone 01743 252729.

Documents shown are listed at Shropshire Council, The Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND.

CABINET FORWARD PLAN FOR 3 JUNE 2015 ONWARDS

DECISION MAKER - Cabinet - 10 June 2015

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
Wednesday, 10 June 2015	Revenue Outturn 2014/2015	Yes	Portfolio Holder for Resources, Finance and Support		Cheryl Williams, Head of Financial Management and Reporting Tel: 01743 258937 cheryl.williams@shropshire.gov.uk	Friday, 27 March 2015
Wednesday, 10 June 2015	Capital Outturn 2014/2015	Yes	Portfolio Holder for Resources, Finance and Support		Cheryl Williams, Head of Financial Management and Reporting Tel: 01743 258937 cheryl.williams@shropshire.gov.uk	Friday, 27 March 2015
Wednesday, 10 June 2015	Treasury Management Update - Quarter 4 2014/2015	Yes	Portfolio Holder for Resources, Finance and Support		Justin Bridges, Head of Treasury and Pensions Tel: 01743 252072 justin.bridges@shropshire.gov.uk	Friday, 27 March 2015
Wednesday, 10 June 2015	Quarter 4 Performance Report 2014/2015	Yes	Tim Barker, Portfolio Holder		Tom Dodds, Performance Manager Tel: 01743 252011 tom.dodds@shropshire.gov.uk	Thursday, 26 February 2015

Wednesday, 10 June 2015	Community Infrastructure Levy Brogyntyn Hall Exceptional Circumstances Relief <i>Item previously included on the Plan for a decision to be taken by the Portfolio Holder for Regulatory Services, Housing and Commissioning (Central) on 12th June 2015.</i>	Yes	Portfolio Holder for Regulatory Services, Housing and Commissioning (Central)		Andrew M Evans, Head of Business Growth and Prosperity Tel: 01743 253869 andy.evans@shropshire.gov.uk	Tuesday, 12 May 2015
Wednesday, 10 June 2015	Finance Report - ip&e Annual Business Plan - final <i>(Item previously included in Forward Plan and considered at meeting on 20th May 2015.)</i>	Yes	Deputy Leader and Portfolio Holder for Business, ip&e, Culture and Commissioning (North)	Part Exempt	James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Tuesday, 26 May 2015
Wednesday, 10 June 2015	Battlefield Energy Recovery Facility	Yes	Deputy Leader and Portfolio Holder for Business, ip&e, Culture and Commissioning (North)	Exempt	Dr Larry Wolfe, Head of Waste Management and Bereavement Services Unit Tel: 01743 255995 larry.wolfe@shropshire.gov.uk	Tuesday, 12 May 2015
DECISION MAKER - Cabinet - 29 July 2015						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan

Wednesday, 29 July 2015	Report 1 - Financial Strategy 2015/2016 to 2025/2026	Yes	Portfolio Holder for Resources, Finance and Support		Clare Charlesworth Jones, Manager Financial Advice - Forward Plan Tel: 01743 255937 clare.charlesworth-jones@shropshire.gov.uk	Friday, 27 March 2015
Wednesday, 29 July 2015	Revenue Monitor 2015/2016 Quarter 1	Yes	Portfolio Holder for Resources, Finance and Support		Cheryl Williams, Head of Financial Management and Reporting Tel: 01743 258937 cheryl.williams@shropshire.gov.uk	Friday, 27 March 2015
Wednesday, 29 July 2015	Capital Monitor 2015/2016 Quarter 1	Yes	Portfolio Holder for Resources, Finance and Support		Cheryl Williams, Head of Financial Management and Reporting Tel: 01743 258937 cheryl.williams@shropshire.gov.uk	Friday, 27 March 2015
Wednesday, 29 July 2015	Treasury Management Update - Quarter 1 2015/2016	Yes	Portfolio Holder for Resources, Finance and Support		Justin Bridges, Head of Treasury and Pensions Tel: 01743 252072 justin.bridges@shropshire.gov.uk	Friday, 27 March 2015
Wednesday, 29 July 2015	Annual Treasury Report 2014/2015	Yes	Portfolio Holder for Resources, Finance and Support		Justin Bridges, Head of Treasury and Pensions Tel: 01743 252072 justin.bridges@shropshire.gov.uk	Friday, 27 March 2015
Wednesday, 29 July 2015	Draft Discretionary Housing Payments Scheme	Yes	Portfolio Holder for Regulatory Services, Housing and Commissioning (Central)		Chris Westwood, Contact Transfer Manager Tel: 07990085259 chris.westwood@shropshire.gov.uk	Tuesday, 2 June 2015

Wednesday, 29 July 2015	Draft Local Support and Prevention Fund Policy	Yes	Portfolio Holder for Regulatory Services, Housing and Commissioning (Central)		Chris Westwood, Contact Transfer Manager Tel: 07990085259 chris.westwood@shropshire.gov.uk	Tuesday, 2 June 2015
Wednesday, 29 July 2015	Formal transfer of responsibility for the delivery of youth activities and the related budget from Shropshire Council to Shrewsbury Town Council	Yes	Deputy Leader and Portfolio Holder for Business, ip&e, Culture and Commissioning (North)	Exempt	Neil Willcox, Local Commissioning Manager Tel: 01743 255051 neil.willcox@shropshire.gov.uk	Monday, 1 June 2015
Wednesday, 29 July 2015	Greenacres Day Opportunities - Award of Contract	Yes	Portfolio Holder for Adult Services and Commissioning (South)	Exempt	Ruth Houghton, Head of Social Care Improvement and Efficiency Tel: 01743 254203 ruth.houghton@shropshire.gov.uk	Tuesday, 13 January 2015
Wednesday, 29 July 2015	Commissioning Out Social Work Practice	Yes	Portfolio Holder for Adult Services and Commissioning (South)	Exempt	Andy Begley, Head of Adult Social Care Operations andy.begley@shropshire.gov.uk	Monday, 11 May 2015
DECISION MAKER - Cabinet - 14 October 2015						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan

Wednesday, 14 October 2015	Report 2 - Financial Strategy 2015/2016 - 2025/2026	Yes	Portfolio Holder for Resources, Finance and Support		Clare Charlesworth Jones, Manager Financial Advice - Forward Plan Tel: 01743 255937 clare.charlesworth-jones@shropshire.gov.uk	Friday, 27 March 2015
Wednesday, 14 October 2015	Revenue Monitor 2015/2016 Quarter 2	Yes	Portfolio Holder for Resources, Finance and Support		Cheryl Williams, Head of Financial Management and Reporting Tel: 01743 258937 cheryl.williams@shropshire.gov.uk	Friday, 27 March 2015
Wednesday, 14 October 2015	Capital Monitor 2015/2016 Quarter 2	Yes	Portfolio Holder for Resources, Finance and Support		Cheryl Williams, Head of Financial Management and Reporting Tel: 01743 258937 cheryl.williams@shropshire.gov.uk	Friday, 27 March 2015
Wednesday, 14 October 2015	Improved Swimming Facilities for Shrewsbury	Yes	Portfolio Holder for Business Growth, Ipe, Culture and Commissioning (North)		George Candler, Director of Commissioning Tel: 01743 255003 george.candler@shropshire.gov.uk	Thursday, 31 July 2014
Wednesday, 14 October 2015	Quarter 1 Performance Report 2015/2016	Yes	Tim Barker, Portfolio Holder		Tom Dodds, Performance Manager Tel: 01743 252011 tom.dodds@shropshire.gov.uk	Thursday, 26 February 2015
Wednesday, 14 October 2015	Commissioning Out Social Work Practice	Yes	Portfolio Holder for Adult Services and Commissioning (South)	Exempt	Andy Begley, Head of Adult Social Care Operations andy.begley@shropshire.gov.uk	Monday, 11 May 2015

DECISION MAKER - Cabinet - 9th December 2015

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
Wednesday, 9 December 2015	Treasury Management Update - Quarter 2 2015/2016	Yes	Portfolio Holder for Resources, Finance and Support		Justin Bridges, Head of Treasury and Pensions Tel: 01743 252072 justin.bridges@shropshire.gov.uk	Friday, 27 March 2015
Wednesday, 9 December 2015	Treasury Strategy 2015/2016 - Mid Year Review	Yes	Portfolio Holder for Resources, Finance and Support		Justin Bridges, Head of Treasury and Pensions Tel: 01743 252072 justin.bridges@shropshire.gov.uk	Friday, 27 March 2015
Wednesday, 9 December 2015	Report 3 - Financial Strategy 2015/2016 - 2025/2026	Yes	Portfolio Holder for Resources, Finance and Support		Clare Charlesworth Jones, Manager Financial Advice - Forward Plan Tel: 01743 255937 clare.charlesworth-jones@shropshire.gov.uk	Friday, 27 March 2015
Wednesday, 9 December 2015	Capital Strategy 2015/2016 - 2019/2020 Draft	Yes	Portfolio Holder for Resources, Finance and Support		Cheryl Williams, Head of Financial Management and Reporting Tel: 01743 258937 cheryl.williams@shropshire.gov.uk	Friday, 27 March 2015

Wednesday, 9 December 2015	Setting the Council Tax Taxbase for 2016/2017	Yes	Portfolio Holder for Resources, Finance and Support		Clare Charlesworth Jones, Manager Financial Advice - Forward Plan Tel: 01743 255937 clare.charlesworth-jones@shropshire.gov.uk	Friday, 27 March 2015
Wednesday, 9 December 2015	Quarter 2 2015/2016 Performance Report	Yes	Tim Barker, Portfolio Holder		Tom Dodds, Performance Manager Tel: 01743 252011 tom.dodds@shropshire.gov.uk	Thursday, 26 February 2015

DECISION MAKER - Cabinet - 10th February 2016

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
Wednesday, 10 February 2016	Revenue Monitor 2015/2016 - Quarter 3	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 23 April 2015
Wednesday, 10 February 2016	Capital Monitoring 2015/2016 - Quarter 3	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 23 April 2015

Wednesday, 10 February 2016	Financial Strategy 2015/2016 - 2025/2026 - Final	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 23 April 2015
Wednesday, 10 February 2016	Capital Strategy 2015/2016 - 2019/2020 - Final	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 23 April 2015
Wednesday, 10 February 2016	Robustness of Estimates and Adequacy of Reserves	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 23 April 2015
Wednesday, 10 February 2016	Estimated Collection Fund Out-turn 2015/2016	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 23 April 2015
Wednesday, 10 February 2016	Fees and Charges 2016/2017	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 23 April 2015

Wednesday, 10 February 2016	Treasury Strategy 2016/2017	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 23 April 2015
Wednesday, 10 February 2016	Treasury Management Update - Quarter 3 2015/2016	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 23 April 2015
Wednesday, 10 February 2016	Quarter 3 2015/2016 Performance Report	Yes	Tim Barker, Portfolio Holder		Tom Dodds, Performance Manager Tel: 01743 252011 tom.dodds@shropshire.gov.uk	Thursday, 26 February 2015
DECISION MAKER - Deputy Leader & Portfolio Holder for Business Growth, ip&e, Culture and Commissioning (North) - No items known to date						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
DECISION MAKER - Portfolio Holder for Adult Services and Commissioning (South) - Lee Chapman - no items known to date						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan

DECISION MAKER - Portfolio Holder for Children's Services - Ann Hartley

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
Wednesday, 10 June 2015	Transport Policy for Children's Services <i>(Item previously included in the Forward Plan under the remit of Cabinet.)</i>	Yes	Portfolio Holder for Children's Services		Karen Bradshaw, Director of Children's Services Tel: 01743 254201 Karen.Bradshaw@shropshire.gov.uk	Friday, 9 January 2015
Thursday, 18 June 2015	New Foster Carer Payment Policy	Yes	Portfolio Holder for Children's Services		Tina Russell, Head of Children's Social Care and Safeguarding Tel: 01743 254254 tina.russell@shropshire.gov.uk	Tuesday, 26 May 2015
Monday, 13 July 2015	Buildwas Primary School	Yes	Portfolio Holder for Children's Services		Karen Bradshaw, Director of Children's Services Tel: 01743 254201 Karen.Bradshaw@shropshire.gov.uk	Wednesday, 3 June 2015

DECISION MAKER - Portfolio Holder for Health - Karen Calder - no items known to date

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
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DECISION MAKER - Portfolio Holder for Highways and Transport - Simon Jones and/or Area Commissioner (South)

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
Not before Saturday, 20th June, 2015	Award of Traffic Signals Contract	Yes	Portfolio Holder for Highways and Transport	Exempt	Chris Edwards, Area Commissioner South chris.edwards@shropshire.gov.uk	Wednesday, 20 May 2015
DECISION MAKER - Portfolio Holder for Performance - Tim Barker - no items known to date						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
DECISION MAKER - Portfolio Holder for Regulatory Services, Housing and Commissioning (Central) - Malcolm Price						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
Not before Monday, 8th June, 2015	Minor Amendments to the Shropshire Affordable Housing Allocations Policy and Scheme	Yes	Portfolio Holder for Regulatory Services, Housing and Commissioning (Central)		Andy Begley, Head of Adult Social Care Operations andy.begley@shropshire.gov.uk	Thursday, 28 August 2014
DECISION MAKER - Portfolio Holder for Resources, Finance and Support - Mike Owen - No items known to date						

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
DECISION MAKER - Portfolio Holder for University Centre & Shrewsbury BID - Claire Wild - No items known to date						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan

Date of Publication – 25th May 2015

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